



I, _____ representing _____

school, request mediation in the matter of _____ (student's initials) to try to reach an agreement on some or all of the issues regarding educational services for the student. I understand that the mediation process will involve the mediator speaking privately to the parent(s) and the school representative(s). I understand the mediator, acting as a neutral third party, will work with each of the parties to develop an agreement that is mutually satisfactory.

If an agreement is reached, I understand that the signed agreement will be shared with other individuals working with the student. I understand that discussions during the mediation session will be confidential and will not be used during subsequent proceedings. I, therefore, agree not to call the mediator as a witness in any future proceedings pertaining to the student's case.

The following is a summary of the issue(s) we would like discussed at the mediation with _____ (name of parent)

A copy of the parents' agreement to mediate is attached to this request. The parents have received a copy of "Parental Rights in Special Education" and have been informed of their right to a due process hearing.

School Representative _____

Parents _____

Address _____ Email _____

Telephone# _____ Student _____ DOB _____

School _____ Agency _____

Representative signature _____ Date _____

SUBMIT TO:
SPECIAL EDUCATION RESOLUTION CENTER

9726 E. 42nd Street, Tulsa, OK 74146

(888) 267-0028

(918) 270-1849

Fax (918) 270-2062



OKLAHOMA
Education